

MEETING MINUTES
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday September 9 2020

BOARD MEMBERS PRESENT:

Dan Hildebrandt	Chris Mahon
AJ Wheaton	Megan Rochon
Christie-Lynn Constable	Krista St. Amant
<u>Stephanie Earley</u>	Mike Kearns
Dave Pennington	Mike Murphy
Adam Moyles	Kat Lashbrook

1. CALL MEETING TO ORDER

The zoom meeting was called to order and chaired by Dan Hildebrandt at 7:05pm.

2. ADDITIONS TO AGENDA

None

3. APPROVAL OF MINUTES

Resolution No. 2020-06

Moved by: Megan Rochon

Seconded by: Mike Murphy

THAT the minutes of the September 2, 2020 Board Meeting be approved as presented.

CARRIED.

4. DEPUTATIONS AND PRESENTATIONS

5. CORRESPONDENCE

Registration Email from R. Cribbie in regard to his daughter Age 16 joining our association. They are cottagers living on Otter Lake, their daughter will be going to school in Aurora 3 times per week. They are looking into what area is better to play in.

According to the OMHA rules they must play within their health unit or where they were registered last year. We have evaluated and appreciate their interest in our association, however the OMHA has specific guidelines which we are instructed to follow.

AJ will follow up with Mr. Cribbie by email.

6. BOARD MEMBER REPORTS

President (Dan Hildebrandt)

AJ and Adam have started working on our return to hockey plan. Addition of the Health screening questionnaire. Adam has been working alongside the OMHA for we may have to include more from the OMHA as the plan evolves.

Vice President (AJ Wheaton)

I have been working on creating a Health and Safety Return to Play Protocol for the club. I have put together a rough draft of this and distributed it to the other board members for feedback. I used a lot of material from the GTHL return to play document they posted on their website. I thought it was a good place to start and added/modified pieces to better fit our organization. I have spoked to Dan and Adam throughout the week about return to play ideas for our club and what is going to be allowed by the municipalities to better craft the protocol.

I have also had correspondence with a parent looking to potentially register his kids in our organization from out of town (cottagers). I have notified him that this is not possible as the OMHA has made it clear that you must register with your home centre or where you played last season.

Treasurer (Christie-Lynn Constable)

I have been in contact again with RBC (Margaret) and have forwarded a copy of last week's minutes to our staff contact at RBC. She is working on switching over the signing officers on the account. At this point the holdup is waiting for past signing officers to complete the forms to sign off of the account.

Once the change of signing officers is complete, I will be able to issue payment for two invoices I have received. One of them is from 4Sports for the jerseys that were ordered by the past executive for this upcoming hockey season. The other invoice is an outstanding one from May that was likely missed due to the confusion surrounding COVID and relates to our yearly website fee. I have verified from the Excel sheet that it was not paid and am in the process of trying to reach Kelly to verify that it was just an oversight, and that there was no reason for it not to be paid. In the meantime, I have contacted the individual who sent the reminder and informed her that we are just in the process of switching our treasurer position and that it will be paid ASAP. She was completely understanding.

Rec'd cheque from Melanie Taylor for \$80 to cover the cost of a midget jersey and a cheque from Graeme Bishop for \$500 that was donated to the club because Mike Murphy allows Graeme to sell apparel at 4Sports. Graeme is hoping the funds could be directed towards a player who needs financial help to participate in hockey. I deposited these two cheques along with 4 cheques that were passed on to me from Kelly with the treasurer's bag.

Current balance of main account for the club is \$185 155.93 after today's deposit. That balance is too large for an operating budget. Some of this \$ could be moved into GICs to earn some interest. (Can only be completed once bank signing officers are changed.)

Resolution No. 2020-07

Moved by: Mike Murphy

Seconded by: Megan Rochon

THAT setting up a \$25000 cashable GIC and a \$25000 fixed term GIC.

CARRIED.

Now that we have a good idea of what the club has reserved for ice time, I would love to formulate a rough budget for the upcoming season. I have asked Kelly to forward me the budget she works off at her earliest convenience and hope that I can have something ready for the next meeting.

OMHA Director (Adam Moyles)

Andy Cooke replied we are able to accept players from Muskoka rock. We need to forward the rosters back to OMHA. Adam has been working through documents for the return to play. Talked to April Heitman, working

with her to capture everything that is required with the plan and that we don't have any holes. Seguin capacity is 25, Parry Sound is 20. We need to base our plan on the lowest number.

Discussion: Capacity of 20 will make it hard pressed for our plan for practices. Dave's initial plan had 2 teams on the ice for each practice planned. When we consider participants and coaches on the ice it will be difficult to

Terminology to be used in our return to play documents "25 participates or Facility Cap", as we move through the stages of return to play, we can adjust accordingly.

Meg suggested that we contact the town to see if they can increase participants, OMHA is 25 on the ice in the Current stage.

Ice Time Director (Dave Pennington)

Confirmed Ice time with both areas. Next step will be how we plan to fill it. JJ wants the appendix filled out as well as our safety plan even in draft.

Rep Director (Megan Rochon)

Megan reported back to the coaches regarding the questions they had from our previous meeting. Nottawasaga sent over a tournament request for the Last weekend of September 26/27. Age Range 2005 – 2012 4 on 4.

Discussion: Chris reports that Meg and himself will receive several emails regarding tournament requests. This is before our season would commence and the coaches could take a team of selected players over. Meg will pass this information onto the coaches.

Local League Director (Chris Mahon)

Midget coach reached out to hear the plan Chris advised him to sit tight. Parent of a Juvenile player contacted Chris regarding play, LL allowed to have 3 per team in the midget age group.

Discussion: AJ – Many Juvenile players don't even know that they can come back to LL hockey. Chris was concerned about the bubbles, as the season goes on more players like to join because their buddies are playing. Sorting out the teams sooner than later. Dan suggested Major Midget - Minor Midget. 2nd-year midget and the Juvenile together. Previously the club only approves the one year past midget to join the club.

Sponsorship & Awards (Kat Lashbrook)

Unsure of where to start with Rep sponsors. Previously discussed mini tournaments. Previous sponsorships fees were set at \$600 for LL \$2000 for REP.

Discussion for a package deal Banner on Website, Poster at Arena, Tournament sponsor.

This year lowering the sponsorship fee for this one year and canvassing more businesses or Level Sponsorship (Platinum, Gold, Silver Bronze). Make it attractive to LL & REP \$500 for that Base. Increased sponsorship. Kat is going to work on a plan and get back to us at the next meeting.

We want to ensure that the previous Sponsors will all get First Dibs for the 2021 Season. Kat to

Equipment director (Mike Kearns)

Nothing to report

Ways & Means Director (Krista St. Amant)

Megan and Krista spoke today regarding the transfer of duties. We are setting a date for next week to meet downtown and pass over signing authority for permits, etc. Megan also has a binder she is going to pass over with info on how to fill out permits and the process which will be very helpful.

IP Director (Mike Murphy)

Going to change the fitting process for Mites. Fill out a form and then put up your bag. Graham wrote a blurb about why he made the cash donation; Mike got a photo of Graham passing over the cheque. Mike would like it added to the website.

Discussion: Dan added that if there is anything specifically that needs to include in our return to play guide to let the board know.

Past President (Unfilled)

Unfilled - no Report

7. OUTSTANDING BUSINESS

- i) 2020-2021 Registration.
- 162 currently registered.
 - Looking ahead at how we might plan our bubbles.
 - Looking to have a hard date on closing registration. September Skills & Drills for 2 weeks.
 - September 20 for Early Bird \$50 off. September 28 as the final date for registration. We can always extend the date if needed.

Discussed offering an early bird registration. "Registration is closing soon" doesn't give enough incentive for people to book.

Before people who want to sign up – People want to know what they get for how much! 3 ice times a week with minimum one game per week. We will play through to March. Early Bird \$400 After Sept 20 before Sept 28 \$450 No late registration fee but they will be allowed to join if there is room in the team bubbles. Waiting list after Sept 28. No Family Discount.

IP Registration to stay the same. Free Ice to December \$100 to Stay Jan – March. 2nd or 3rd year \$150. Minor Novice \$350.

Refunds will be given prorated for any portion of the hockey season cancelled due to COVID.

Resolution No. 2020-08

All in Favour to set the new fees at Early Bird \$400, After Sept 20 but before Sept 28 \$450. No late registration fee but they will be allowed to join the waiting list and if there is room in the team bubbles. No Family Discount.

CARRIED.

- ii) Job posting (Registrar, Referee Chief & Timekeeper Chief, Health & Safety Communications Officer)
- No applicants at this time.

iii) PSHC Hockey Season Safety plan for 2020-2021

AJ started a great plan which is very strict and give us authority to remove a participant that is not following the rules. Guidelines are coming for other partners; our job is to enforce them.

Dan created 2020 Hockey Season Fundamentals Plan:

1. The Hockey Club will require a Participant Meeting for Parents and Players
It is recommended to host an initial meeting with parents/participants to review how programming will look and allow them to ask questions This will be done with a virtual and an outside public session with Rep and Local League Directors.
2. Divisions will be as per OMHA requirements a maximum of 50 players.
3. Teams as per OMHA requirements, will be composed of 9 Players + 1 Goalie.
4. Teams will be selected through a Player Draft process.
Coaches will initially rank all player based on skill level, which all Coaches will have to agree on all players, prior to approval of the ranking for each player in that particular division. Players will be Ranked from 1 to 5 with the strongest players Ranked at #1 and the least strong at #5.
Coaches will then draw straws on the order of picks, by each Coach in that specific division.
Coaches based on the order of the straw selection, will then start picking with 1 Player pick per Coaches, from first to last. Attempting to pick an equal or as near as possible balance of players by each team. An attempt will be made to also balance as much as possible the number of players in each position(e.g. An equal number of Goalies, Defense and Forwards).
5. Team Game play format on the Ice, will be 4 players on 4 Players, with 1 Goalie in net for each team.
Game play can be adjusted to 3 on 3 if needed.
6. Team Benches will have a Maximum of 2 Team Bench Staff with recommend positions being the Coach and Trainer.
7. On-Ice Practices will consist of a maximum of 25 participants including all Players and Coaches.
8. Team Coaching Staff will consist of a Coach, Assistant-Coach, Trainer, Assistant Trainer and Team Health & Safety Officer.
9. All Team Coaching Staff will be required to take the OMHA mandatory Free 'Safe Return to Hockey' Course for Team & On-Ice Officials.

Dave wants to ensure we are having parents sign something that they have read and understood our plan to return to hockey and understand the risk of COVID associated with return to play. We will need an updated waiver for return to play. This is more just a do diligence. Mike shared a link from Sport Law which will guide us in generating our waiver. <https://sportlaw.ca/returning-to-participation-under-covid-19-updating-your-waivers-and-forms/>

8. NEW BUSINESS

- i) Timekeepers interested – Kyle & Jordan Nicksy, Mahon
- ii) Skills Development Coach Staff Position –
Discussion: that this position can be filled later into the season. Skills Development Coach must be licensed in skills training. Having a different coach who is up beat and different from who the kids normally see. This position would be a staff position. Perhaps that there be a board member responsible for securing the skills coaches. There is some discussion on what will be allowed with the OMHA return to play Guidelines. Coaches will be rostered. Coaches at Large might be recognized. Dan advised that Skills Coaches with the training are not considered to be part of the bubble. Mike Murphy offered to take the skills program on.

Next meeting

Location & Time TBD by Email

9. ADJOURNMENT

Resolution No. 2020-9

Moved by: Mike Murphy

Seconded by: Megan Rochon

That the Board meeting be adjourned at 10:02pm.

CARRIED.

