

Parry Sound Hockey Club Inc.

BOX.13 · PARRY SOUND, ONTARIO · P2A 2X2

“Bringing Hockey to the Youth of Parry Sound”

Tyke

Novice

Atom

Peewee

Bantam

Midget

Juvenile

MINUTES

Board of Directors Meeting

DATE: Thursday February 22, 2018 at 6:30pm

LOCATION: CAS

Present: Ryan Tabobondung, Kelly Thompson, James King, Tamara Black, Rick Quinn, Danielle Villeneuve, James Ball, Chris Mahon, Mike Murphy, Dan Hildebrandt

Regrets: Roxanne Priaulx, Chris Dumont

Guests: Tim McWhirter, Vanessa Hildebrandt

1. CALL MEETING TO ORDER

The meeting was called to order and chaired by the President at 6:36 pm.

2. APPROVAL OF AGENDA

2017-111- MOTION Moved by Tammy, seconded by Chris that the agenda be accepted.
CARRIED.

3. APPROVAL OF MINUTES

2017-112- MOTION Moved by Chris Mahon, seconded by Rick Quinn that the minutes of the February 8, 2018 meeting be accepted as presented. **CARRIED.**

Rick clarified his suggestion for tournaments for Local League moving forward- that the club would pay for an away tournament as well as the home and MPS tournament (the away tournament would be paid for from the home tournament registrations for all Local League tournaments). Local League teams could fundraise for second away tournaments.

4. DISCLOSURE OF CONFLICTS OF INTEREST

None.

5. DEPUTATIONS AND PRESENTATIONS

i) Development Coordinator

Tim reported that he facilitated a checking clinic tonight and 9 players attended.

Tim has attended the Tyke Selects and the Mites practices. With the Tyke Select Time was helping to get the players in proper positions and starting to make the transition to Novice.

Tim is working James King to get a full day of ice time near the end of the season for a skills competition for all of the age groups.

Tim advised the Board that although there were Midget skills sessions scheduled, one player attended the last one and no one attended the previous sessions.

In regards to the parent development meeting that Tim has organized, he has received approximately five responses so far.

6. CORRESPONDENCE

i) Email Inquiry from H. Wesley

Dan Hildebrandt has responded to the email from Mr. Wesley regarding the Local League tournaments and fees. Mr. Wesley was appreciative of the reply and confirmation that funds raised would go back to Local League teams. The Board further discussed the plan to present all costs to parents at the beginning of the year, and the idea to put all costs and expectations on the website prior to registration.

7. REPORTS

a) **President** – Ryan Tabobondung

Ryan acknowledged that the Board has been working on the AGM and the Awards nights. Tamara has all of the awards ordered, but is still waiting for some specifics from coaches for the plaques. Ryan reminded the group that there are three executive meetings left before the AGM and that Coach selection may require an additional meeting for approval prior to AGM. The March 8th meeting is the last meeting for White Book changes for this year and motions must be circulated by February 26th.

b) **Past President** - vacant

c) **Vice President** – Roxanne Priaulx (absent)

No Report

d) **Treasurer** – Kelly Thompson

Kelly has started working on the budget and Chris Mahon is assisting. Kelly will send out a draft budget with a few areas highlighted to the Board before the next meeting. There is a deficit this year because of reduced registration, which makes it difficult to add new items, and we may need to budget to withdraw from the GIC's to make budget balance – transfer from GIC to main account.

The budget will be added to the agenda for the next meeting.

e) **Ice Time Director** – James King

James is working on scheduling the Midgets to start their next series next weekend. There is no ice time in Parry Sound or Humphrey for the next several weekends due to the Local League tournaments and men's league tournament.

The Bantam Local League MPS schedule is out and online.

James asked Dan to come up with a plan for the Local League final weekend (Ted Gignac) which is Easter weekend. Friday is a holiday, town would like to be closed if we don't need the ice that day.

James was asked by the Bantam Rep team for an exhibition game. Rick suggested not booking exhibition games while teams are still in play downs and needing ice for games and practices, given there is no ice time available. The Board discussed that Local League practices continue after MPS on the schedule, will those be continued? Rep teams lose a practice after play downs. Dan would like to see the LL continue as their season starts later.

f) Rep League Director – James Ball

James reported that the Novice, Pee wee, Atom and Midget teams are still in the OMHA playdowns.

James reported to the Board regarding an email from a Novice parent expressing concern regarding the Sault St. Marie tournament that was approved by the Board at its last meeting. James also received an email from the manager of the team. The Novice coach withdrew the team from the tournament following their first game (a 16-0 win). The Coach explained to James that he had requested the team be moved up a division, but that could not be accommodated. The concern was that the Manager/parents were not consulted on the decision or informed until much later in the evening.

The Coach was able to organize two exhibition games throughout the rest of the weekend, however the other team did not show up at the second one. The parent and Manager expressed great disappointment in the communication and consultation from the coach to the parents, and in the cost and time of travelling to Sault Ste. Marie.

The Board discussed the implications of this situation and the obligations of a Rep coach to consult the parent group. James advised that it appears PSHC will be receiving a refund for the tournament.

Danielle expressed concern for the time and cost to parents and Rick expressed surprise at the lack of an OMHA response to this situation. James advised that he believes the coach was acting in good faith, however the majority of Board members agreed that the impact of this decision must be taken very seriously.

Tamara suggested the Board consider dividing the tournament refund between the parents to acknowledge the cost of the weekend for the parents.

The Board also discussed discipline for the coach and concern that the club will lose families over this incident.

Danielle suggested adding a piece to the Tournament section of the Rules of Operation which states that teams cannot withdraw from a tournament without prior discussion with the Rep Director. This should also be added to the Tournament Request form that is signed by the coaches.

2017-113-MOTION Moved by Rick Quinn, seconded by Tamara Black that the money received as a refund from the Sault Ste. Marie tournament be equally divided among the families that attended the tournament, excluding the coaching staff responsible for the decision to withdraw from the tournament. **CARRIED.**

g) OMHA Contact – Rick Quinn

Rick advised that there were no nominations for the Bobby Orr defensemen award this year.

Rick inquired as to whether one of the local league teams are selling chocolate bars, as a parent told him about this. No one on the executive was aware of it. Rick understood it was raising upwards of \$400 for a tournament – he believes it was an Atom or Pee wee team (potentially the Waterford tournament).

The Board did not approve chocolate bar sales, and Rick is questioning why teams are under the impression they need to raise all of the money to attend tournaments.

Rick expressed that there is no local league parent that should have to pay more than the registration fee. House league and local league are supposed to be comparative and Rick expressed disappointment about the \$60 donation that was discussed at the previous meeting.

Vanessa Hildebrandt asked to speak to the Board and told the Board that no one was told they had to put out cash for the tournaments, that Dan did not request it. Dan clarified that they did not ask parents for any money.

The Board returned to the discussion of the chocolate bar sales and confirmed that teams should not be fundraising without Board approval.

James inquired as to whether missed regular season games for Rep teams need to be made up and Rick is going to look into this. Rick is also going to find out if and how the Atom MPS will be played.

h) Equipment Director –Chris Mahon

The tender for the equipment room design will be on the website tomorrow.

i) Sponsorship and Awards Director

Tamara reported that the trophies have been ordered for Rep and Local League.

The Local League awards will be March 22nd and the Rep Awards April 4th.

j) Ways & Means – Chris Dumont (absent)

No report.

k) Local League- Dan Hildebrandt

The final group of regular season games local league games are coming up and the biggest impact of the final games is team seating for playoffs.

Dan is Wrapping up last minute items for the Shamrock Challenge this weekend and has touched based with Roxanne for a checklist of what still needs to be done.

Dan thanks James King and Roxanne Prialux for their help with the tournament and scheduling.

Dan is working on the tournament budget and continues to work on the Bob Beaumont tournament as well as working with Tamara on the Local League awards.

Work on Bob Beaumont continues.

Dan advised that planning for the MPS year end continues, with scheduling needing to be finalized.

l) Initiation Program Coordinator – Mike Murphy

Mike reported that 43 kids continue to play in the second half of the season and have paid \$100 per player. All the equipment has been returned from those players that did not continue into the second half of the season.

The year-end Tyke event is March 24th and Tyke awards will take place that day at the end of the event.

8. OUTSTANDING ISSUES

None.

9. NEW BUSINESS

i) Amendment to Rules of Operation section 10: Fundraising (J. Ball)

The Board discussed the proposed change and potential changes to 12.3 (tournaments).

James clarified that it is Team Sponsors that cannot be approached for additional fundraising.

James believes these changes allow for control and transparency as well making parents aware of what is available to teams.



2017-114-MOTION Moved by James Ball, seconded by Kelly Thompson that the Parry Sound Hockey Club – Rules of Operations be amended by the deletion of section 10.1 and replaced with the following section 10.1.

10. Fund Raising
10.1 Team.

Teams wishing to fund raise will:

- Submit written requests detailing all fundraising activities to the Board of Directors for approval on an event by event basis, including but not limited to all home tournament activities.
- Operate according to the OMHA Rules and Regulations regarding fundraising as well as the Alcohol and Gaming Commission of Ontario Regulations and the Club rules of operation, and will procure, through the Club, the appropriate Gaming and/or Lottery License.
- Account for all proceeds and disbursements on an event by event basis, including but not limited to home tournament activities. A reconciliation including any and all funds for each event shall be remitted, without deduction, to the Club Treasurer within SEVEN (7) days of the completion of each event. (for conjoined home tournaments, this reconciliation shall be submitted jointly by both associated teams and shall not be split or accounted for separately prior to submission)
- Allocate 15% of the net proceeds derived from any and all fundraising events to the Club to be retained as general operating funds.
- Access up to 85% of the net proceeds (subject to Team allowable expenses, as reviewed and set by the Board of Directors and amended from time to time). All requests to access these funds shall be made in writing to the Club Treasurer for presentation and approval of the Board of Directors. All submissions and requests shall be dealt with in a timely manner. Further, the Treasurer shall keep a separate and ongoing reconciliation for all team fundraising monies in a team by team format and shall provide a copy of this reconciliation upon request by either the Head Coach or Manager of the associated team.
- Follow a chain of custody protocol for all fundraising proceeds as outlined by the Treasurer (at his/her sole and absolute discretion) on an event by event basis.
- Will not approach current Team sponsors of the Club for any type of fundraising contributions or sponsorships.
- Will prominently display, at each event, a list of all businesses and individuals supporting the event and provide each supporter of the event with a written ‘thank you’ and acknowledgement detailing the outcome of the fundraiser.
- Follow any reasonable direction of the Club Treasurer (at his/her sole and absolute discretion) or by motion of the Board of Directors that may augment or expand upon the above policies.

CARRIED.



10. ADJOURNMENT

2017-115-MOTION Moved by Rick Quinn, seconded by James King that the meeting be adjourned - **CARRIED.**